



## Your Path to CPO® Recertification Starts Here

A CPO® Certification is valid for 5 years from the date you were certified. This date can be located on your certificate, and by simply adding 5 years, you can find when your certificate expires.

### **Has your certificate already expired?**

If your certificate has already expired, you must either take a CPO® Certification two-day class or complete a Blended Course. Our class schedule can be found on our website.

### **Is your CPO Certification still current?**

If you are trying to recertify before your current certification expires there is an option besides taking the full class. Purchase the Pool Operator Primer™ Course and complete it. Once done, contact us at Blue Wave to set up a time to take the test at our office in Hamden, Connecticut.

### **What does the Pool Operator Primer Online Course include?**

The Pool Operator Primer™ is an eight-lesson, self-paced curriculum covering the material found in the 18 chapters of the PHTA® Pool & Spa Operator™ Handbook, which is included with the course.

The online course includes interactive learning tools throughout, such as video demonstrations and knowledge quizzes at the end of each lesson to help with information retention. Successful completion of all eight lessons earns a Record of Completion. Students have access to the online course for a six-month period, which provides an opportunity to review the material many times. This great program brings the training to the office, home office, or wherever you need it, when you need it.

### **How do I proceed if I wish to recertify before my current certification expires?**

First, you must purchase the Pool Operator Primer™ Course either by calling us at (203) 248-0429 or browsing to our online course page.

Upon successful payment, two things will happen within 1 business day. The first is an e-mail with an access code and instructions on how to create your online learning account will be sent. The second is a CPO® book will be mailed to the requested address to be used in conjunction with the online course.

Once you have completed the online course, and you have printed your Record of Completion, call us at (203) 248-0429 to set up a time to come into our office to take the CPO® Certification test. The test is open book and you must receive a 75% or higher to pass. A testing fee (\$75) will be collected the day of the test or can be paid over the phone before your test date.

***IMPORTANT! Both steps must be completed by the date your current certification expires.***